



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

**CENTRAL BOARD OF SECONDARY EDUCATION**

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



आज़ादी का  
अमृत महोत्सव

CBSE/JS/SE/MSFC/2024

05.11.2024

Circular No. Skill –97/2024

To

The Heads of all the Institutions  
affiliated to CBSE

**Subject: Two Days' Capacity Building Programme for teachers teaching Multi Skill Foundation Course (skill subject with subject code- 416) in classes IX and X**

Dear Principal,

Further to our Circular No. Skill-87/2024 dated- 07.10.2024, it is hereby informed that CBSE is conducting a two days' Capacity Building Programme for teachers teaching Multi Skill Foundation Course (skill subject with subject code- 416) in classes IX and X, as per the details mentioned below: -

Date & Day	18 <sup>th</sup> and 19 <sup>th</sup> November 2024 (Monday & Tuesday respectively)
Timings	9:00 am to 4:00 pm
Reporting Time at Venue	8:30 am – 9:00 am
Venue	Government Sarvodaya Boys Sr. Sec. School Rouse Avenue, New Delhi– 110002
Registration Link	<a href="https://forms.gle/5393KNt9hBM4vqrU7">https://forms.gle/5393KNt9hBM4vqrU7</a>
Last Date of Registration	11 <sup>th</sup> November 2024



Please note that:

1. This programme is mandatory for teachers teaching Multi Skill Foundation Course (skill subject with subject code- 416) in classes IX and X
2. No TA/DA is admissible as per CBSE norms.
3. Registration is mandatory for attending this CBP.
4. In case the above-mentioned registration link does not work, please copy and paste the registration link in the browser to register.

For any queries, please write to Joint Secretary, CBSE on the email id - [rpsingh@cbseshiksha.in](mailto:rpsingh@cbseshiksha.in)

*Biswajit Saha*

(Dr. Biswajit Saha)  
Director (Skill Education)



'शिक्षा सदन', 17 राऊज़ एवेन्यू, इंस्टीट्यूशनल एरिया, नई दिल्ली-110002  
'Shiksha Sadan', 17, Rouse Avenue, Institutional Area, New Delhi – 110002





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## SCHEDULE OF THE CAPACITY BUILDING PROGRAM

Day 1: Monday, 18 <sup>th</sup> November, 2024	
Activity	Time
➤ Venue Reporting Time	8:30 am – 9:00 am
➤ Welcome and Orientation	9:00 am - 9:30 am
<b>Unit: 1- Food Processing Techniques and Personal Health and Hygiene</b>	
➤ Food preservation methods: Pickling	9:30 am – 11:15 am
Tea Break	11:15 am - 11:30 am
➤ Blood pressure measurement	11:30 am – 12:30 pm
Lunch	12:30 pm – 01:00 pm
➤ Activity	1:00 pm - 1:15 pm
<b>Unit: 2 - Workshop and Engineering Techniques</b>	
➤ Carpentry integrated engineering drawing	1:15 pm – 04:15 pm
➤ Query session	4:15 pm - 4:30 pm
Day 2: Tuesday, 19 <sup>th</sup> November, 2024	
<b>Unit: 3 - Gardening, Nursery and Agricultural Techniques</b>	
➤ Innovative gardening	9:00 am - 10:30 am
➤ Animal husbandry calculation of animal weight and age	10:30 am – 11:15 am
Tea Break	11:15 am - 11:30 am
<b>Unit: 4 - Energy and Environment</b>	
➤ Introduction of electrical tool and handling of tools	11:30 am – 12:30 pm
Lunch	12:30 pm – 01:00 pm
➤ Electrical circuits and its types: making of staircase and godown wiring	1:00 pm - 03:30 pm
➤ Query session	3:30 pm - 3:45 pm
<b>Closure of the Capacity Building Programme</b>	<b>3:45 pm - 4:30 pm</b>



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**Copy to the respective Heads of Directorates, Organizations, and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:**

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18, Institutional Area, Shaheed Jeet Singh Marg, Delhi -16.
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida - 201309.
3. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi – 110054.
4. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh – 160017.
5. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim – 737101.
6. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar - 791 111.
7. The Director of Education, Govt. of Andaman & Nicobar Islands, Port Blair – 744101.
8. The Director, Central Tibetan School Administration, ESSESS Plaza, Community Centre, Sector 3, Rohini, Delhi-110085.
9. The Secretary, Sainik Schools Society, Room No.101, D-1 Wing, Sena Bhawan, New Delhi-110001.
10. The Additional Director General of Army Education, A – Wing, Sena Bhawan, DHQ, PO, New Delhi – 110001.
11. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar, Delhi Cantt – 110010.
12. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
13. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odisha-751005.
14. The Deputy Secretary to Chairman, CBSE - for kind information of the Chairman, CBSE.
15. All the Heads of Department of the Board.
16. All the Regional Directors/Regional Officers/Head-COEs, CBSE with the request to send this circular to all the Heads of the affiliated schools of the Board in their respective regions for compliance.
17. Director/Deputy Secretary (Media & Public Relations), CBSE.
18. Joint Secretary (IT), CBSE, Rouse Avenue with the request to upload this notification on the CBSE Academic website.

**Director (Skill Education)**



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